भा.क.नि.
CCI

THE COTTON CORPORATION OF INDIA LTD.
**(A Government of India Undertaking)**
Branch Office: G.M.R.Towers, Ist Floor, Cinema Road, ADILABAD-504 001(AP)
**Tel No: 08732-226538/226708, Fax No: 08732-226327**
**Website: www.cotcorp.gov.in. E-Mail: adilabad@cotcorp.com.**

Ref : CCI/ADB/MKTG-S/GODOWNS/2019-20 Date: 16.12.2019

# SHORT TENDER NOTICE FOR HIRING OF PRIVATE GODOWNS

Sealed Tenders are invited from reputed and well constructed Godowns/Warehouses owned by individuals, companies, institutions, service providers etc. located in the area of Adilabad, Asifabad, Mancherial, Nirmal, Kamareddy, Nizamabad & Medak Districts.

Tenderer should submit the tender as under:

1. Envelope "A" : Envelope marked as "Technical Bid-" which should contain all enclosures (as mentioned in terms & conditions), and D.D of Rs.112/-
2. Envelope "B": Envelope marked as "Financial Bid" which should contain Financial Bid only
3. Envelope "C" : It should contain both Envelope –A & Envelope-B.

Each envelope should be superscribed as "TENDER FOR PRIVATE GODOWNS FOR STORAGE OF F.P.BALES - COTTON SEASON 2019-20" and should contain the name and address of the tenderer at the bottom.

The Tender form duly completed in all aspects addressed to the General Manager, should reach to the above address on or before **26.12.2019 upto 3.00 p.m.** and the same will be opened at 3.30 p.m. on the same day, in the presence of tenderers who may wish to remain present. The cotton bales will be stored only after ascertaining the storage worthiness of godown by our Committee which will be done prior to engagement of godown.

The prescribed Tender Forms along with terms & conditions can be obtained at the Branch Office, Adilabad during working hours on any working day, on payment of Rs.112/- (Rupees One hundred twelve only including GST) by way of DD/Pay Order drawn in favour of "The Cotton Corporation of India Ltd" payable at Adilabad upto 2.30 p.m on 26.12.2019 and the same is also available at CCI's website http://www.cotcorp.gov.in and government portal http://www.eprocure.gov.in Downloaded tenders should be accompanied with Rs. D.D/Pay Order of Rs.112/- in favour of "The Cotton Corporation of India Ltd." payable at Adilabad along with the tender form. Tenders having valid MSME certificate are exempted from payment of tender fees on production of valid MSME certificate along with tender form. Please note that the Corporation will engage only those godowns having CCTV cameras.

The Corporation reserves its right to accept or reject partly or fully any or all tenders without assigning any reasons thereof.

GENERAL MANAGER

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**Website: www.cotcorp.gov.in. / www.texmin.nic.in E-Mail: adilabad@cotcorp.com.**

**Tender Form No.** **Tender Form Fees : Rs.112/-**

**Last date of submission : 26.12.2019 upto 03.00 P.M.**
**Date of opening of Tender : 26.12.2019 at 3.30. P.M** **BID-I (TECHNICAL)**

## TENDER FORM FOR HIRING OF PRIVATE GODOWNS FOR 2019-20 SEASON

| | | | |
|---|---|---|---|
| **1.** | **Name of Godown (Full address of Godown along with land mark)** | | |
| **2.** | **Name of Godown Owner (Individual, Companies, Institutions etc.) Registration certificate from concerned Register to be enclosed in case of companies and institutions.** | | |
| **3.** | **Name of Contact Person & Telephone No./Mobile No.** | | |
| **4.** | **PAN No. (Xerox copy to be enclosed)** | | |
| **5.** | **GST NO. if any. (Xerox copy to be enclosed)** | | |
| **6.** | **Availability of Weigh bridge, its capacity & working condition. If no, please specify nearest weight bridge and its distance** | | |
| **7.** | **Whether CCTV Cameras with at least one month backup facility installed or not. If Yes, please specify points where installed** | **YES / NO**<br>**No. of Cameras:**<br>**Points:** | |
| **8.** | **Availability of:**<br>**a) Pakka Boundary Wall ( 4 sides)**<br>**b) Pakka approach roads from main road to all loading points of the godowns** | **YES / NO**<br>**YES / NO** | |
| **9.** | **Area of the godown** | **Total Carpet Area** | **Approx. Number of bales that could be stored** |
| | | | |

| | | | | |
|---|---|---|---|---|
| **10.** | **Area to be offered to CCI for storage of F.P. bales** | **Area……. Sq. ft.**<br><br>**Total Capacity: ……. In Cotton Bales**<br><br>**No. of Compartments:……..** | | |
| **11.** | **Firefighting facilities available in godowns:** | | | |
| | **a. Availability of continuous Water Source**<br><br>**(Well, Tube well, bore well, Over head tank, Underground tank etc. and its capacity)** | | | |
| | **b. Availability of Hydrants (No. of water hydrants available with hose pipe with nozzle)** | | | |
| | **c. Availability of Fire Extinguishers** | **No. of fire extinguishers** | **No. of sand buckets** | **No. of water Drums** |
| | | | | |
| **12.** | **Distance from the Fire Station along with name of the Fire Station** | | | |
| **13.** | **Whether godown is jhhaving No objection certificate from State Fire Department. ( if YES, attach copy)** | | | |
| **14.** | **Whether any HT/LT Lines are passing in the godowns premises.** | | | |

**We accept all terms and conditions of tender**

**Authorised Signature:**

**With Stamp & Seal**

**Place:**

**Date:**

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# TERMS & CONDITIONS

Sealed Tenders are invited from reputed and well constructed godowns/warehouses owned by individuals, companies, institutions, service provider etc. for storage of Fully Pressed Cotton Bales at Adilabad District, KumrambheemAsifabad District, Mancherial District, Nirmal District, Kamareddy District, Nizamabad District, Medak District etc. . Tenders should reach to this office on or before **26.12.2019 upto 3.00 p.m**. The tenders will be opened on the same day at 3.30 p.m. in the presence of the Tenderers who remain present at that time. The terms & conditions of the Tender are as under: -

Tenders should be submitted in the prescribed format in form of BID-I & BID-II. The tender should submit these two bids in separate sealed envelopes duly marked as BID-I (Technical) or BID-II (Financial) and then place the two sealed envelopes into one envelop duly sealed and superscribed as " **TENDER FOR GODOWNS FOR STORAGE OF F.P.COTTON BALES FOR 2019-20 SEASON**" addressed to the General Manager, The Cotton Corporation of India Ltd., Adilabad.

1. Preference will be given to the godowns having large storage capacity at single location.

2. The Godown should be well constructed with proper pakka approach roads from main road to all loading points in the godown. Godown should also have pakka compound wall on all four sides and it should be as per insurance norms. If there is any delay in giving delivery of F.P.Bales by way of trucks/containers getting stuck up in the godowns due to lack of proper pakka roads in the godowns, or for any other reason, then any charges incurred to the Corporation due to delayed delivery or any other charges incurred will be recovered from the godown rent bills payable. .

3. The tender application must have PAN allotted by Income Tax Department and GST Registration Number (if any).

4. The rate should be quoted on PER BALE PER MONTH BASIS inclusive of all taxes/cess etc. except GST.

5. The contract will be effective from the date of occupancy of the particular godown.

6. Once rates are finalized no escalation in the rates will be accepted during the contracted period for any reason and no extra charges will be paid by the Corporation.

7. Tenders should be submitted strictly in the prescribed tender form along with terms and conditions which can be had from Branch Office Adilabad during working hours on any working day, on payment of Rs.112/- (Rupees One hundred twelve only including GST) by way of DD/Pay Order drawn in favour of "The Cotton Corporation of India Ltd" payable at Adilabad upto 2.30 p.m on 08.08.2018. Downloaded tenders should be accompanied with Rs. D.D/Pay Order of Rs.112/- in favour of "The Cotton Corporation of India Ltd." payable at Adilabad along with the tender form. Tenders having valid MSME certificate are exempted from payment of tender fee.

8. All columns in the tender form should be filled clearly and legibly. Tender form found incomplete in any respect is liable to be rejected.

9. Preference should be given to those godowns have facilities such as office, CCTV,watchman, weighbridge (if not, atleast nearby weighbridge facility) and all other facilities as may be required for the purpose of storage of the bales. It is agreed and clarified that the godown owner shall not levy any charge for such facilities by way of rent or otherwise and no such charges whatsoever shall be payable by CCI for providing such facilities.

10. The godown shall have office accommodation at the schedule property along with the furniture, fixtures for use by CCI free of cost. Telephone bill shall be reimbursed as per actual use.

11. The godown owner shall also provide free of cost appropriate residential accommodation within the schedule property for watch and ward/ staff employed by the CCI.

12. The godown should have adequate and proper arrangements for water storage and continuous water supply to the schedule property and also make bore-well arrangements duly fitted with working power water pumps to facilitate proper firefighting operations in case of need and also keep ready all other firefighting arrangements / equipment which may be required.

13. There should not be electric connections in the godowns. Godown owner should produce a letter from the State Govt. Electricity Department (A.E/D.E) that there is no electric connection to the godown.

14. There should not be any water leakages inside the godown and if any damages to the stock occurred due to water leakages shall be liable to be recovered from godown management/owner. In case of any repair required for the godown, the same should be repaired without any delay. All the windows of the godowns should be closed from inside without any holes or scope of entry. All the ventilators (upper side and windows) should be sealed properly with meshes so that no birds such as pigeons shall enter inside the godowns.

15. The godown owner shall make and maintain its own adequate arrangements for the weighment of the goods by CCI and shall maintain adequate number of weighing scales duly certified by the Weights & Measures Department of the government.

16. The godown owner shall bear and pay regularly the lease rent, land revenue, property tax, nonagricultural tax and /or other taxes and outgoings payable with respect the schedule property and shall ensure that no such taxes/outgoings shall remain in arrears at any point of time. Further, the godown owner hereby agrees and undertakes to keep the schedule properly during the pendency of this agreement free from all encumbrances, claims and demands of whatsoever nature.

17. The godown owner will insure and keep the schedule property insured during the period of this agreement at their own costs and expenses and shall give a copy of Insurance Policy and renewals thereof the CCI for its record. Insurance of the stocks shall be covered by the Corporation and insurance of the godown building should be covered by godown owner and incase of any mishap, the Corporation will not be liable to make good the losses if any to the godown owner.

18. The lock and key of the godowns shall be under the custody of CCI. In case of management under CWC, lock & key would be under the custody of CWC management.

19. **Payment Condition**: In case of the payment of rent, on per bale per month basis (Plus GST if applicable). The rent will be paid on monthly basis for the Number of bales stored in the godown during the month. The tenderer shall have to raise the monthly bill on the rates finalized by the Corporation and payment will be made after statutory deductions. To calculate the rent, stock (Number of bales stored) on weekly basis on $7^{th}$ , $14^{th}$, $21^{st}$ & $30^{th}$ date of the month shall be taken as bales stored in the month for payment of the rent during the storage as well as during affecting the delivery.

20. **Vacating of godowns:** In case if godowns are hired on per bale per month basis, the rent shall be applicable on per bale basis till the entire stock of the Corporation is vacated from the godown. The godown shall be vacated at any time during the contract period without prior notice.

21. Godown will be hired on the basis of requirement, its cost effectiveness and after its inspection for suitability of storage of Corporation's stock and the decision taken by the Corporation in this regard shall be final.

22. Before engaging the godown, survey will be done by CCI officials. Only after the godown is found to be satisfactory in the survey, then only agreement will be made with the godowns which are found to be satisfactory.

23. The godwen owner have to follow all the acts/ rules applicable in the State of Telangana pertaining to warehouses and the Corporation will be not responsible for any violation of the same.

24. Godown owner should give undertaking at the time of agreement that there will not be any interference from local truck association / anti-social elements or any other disturbing elements at their godown premises which may hamper smooth dispatch of F.P.Bales. If any such cases arises and the Corporation has incurred any losses due to that, the godown owner is liable to make good the losses if any to the Corporation.

25. In the case of any leased Godowns, a copy of the registered Agreement between both the parties has to be submitted to the Corporation while entering into agreement with the Corporation.

26. Godowns should have CCTV cameras at all the important points such as entry and exit points with atleast one month back up facility. The godown owner should ensure that there are no electric installations such as wires, circuits inside the godowns in a manner which would affect the safety of CCI's stocks inside the godowns.

27. Proper stacking plan should be attached along with the tender mentioning each lot of 100 bales lot stacking and number of bales that can be stored. The stack should not be more than 7 stack height. However, the stacking plan shall be as finally decided by CCI representative. At least 2 feet gap should be left in between the lots and while preparing stack plan, godown owner should prepare the stack plan by considering the gap between the lots. The stacking plan should be prepared by ensuring that a gap of 2 feet is maintained from the wall to each lot and also 2 feet gap in between each Lot. No lots should be stacked near the shutters. If any wrong stacking is done in violation of the above norms, then the same lots would be re-stacked at the owners risk and cost.

28. In case if the rates are finalized between tenderer and Corporation, the tenderer shall have to enter into an agreement on Rs.100/- non-judicial stamp paper with the Corporation. The Copy of the agreement may be obtained from the Branch Office on any working day.

29. CCI reserves it's right to accept or reject partly or fully any or all tenders without assigning any reason thereof.

## **D E C L A R A T I O N**

I/we hereby undertake to abide by all the terms and conditions (points 1 to 28 mentioned in the tender document) of the tender supplied by the Corporation and a copy annexed herewith duly signed.

We agree with the above Terms and conditions.

**Name & Signature of the Tenderer with seal**

Place :

Date :

Witness-1
Name :…….
Signature :…….
Address :……..

Witness-2
Name :……
Signature :……
Address :…….

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## BID-II (FINANCIAL)

## TENDER FORM FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF F.P. BALES FOR THE COTTON SEASON 2019-20

Name of the Godown & Address:_____

We have gone through all the Terms and Conditions of the tender and declare to abide by the same. We agreed to offer our godown/warehouse for the purpose of storage of F.P.bales to CCI Ltd., B.O., Adilabad (Telangana) on the below mentioned rates:-

| | | |
|---|---|---|
| A. | Rate per bale per month inclusive of all taxes except GST | Rs._____per bale per month.<br><br>(In words):…….. |

**Authorised Signature and Seal**

**Place:**

**Date:**